









STUDENT TRANSCRIPT SERVICE:

SLIDES TO HELP WGSS GRADS

WGSS GRADS 2023



Student Transcript Service

<u>All</u> students must have a STS Account

- Release marks to all Canadian, US and International institutions
- NCAA Athlete must release marks to NCAA Clearing House
- Obtain copy of transcript after Graduation
- Scholarship Voucher information



Transcripts from the Counselling Centre?

Generally, students do not need a transcript at this time of year. If you do, message Ms. Karen Ethier, through Teams. Requests take 4-days; the transcript will be prepared and send <u>to you electronically.</u>

Required when apply to BCIT

Required for some limited intake programs: e.g., Nursing

Required for a few scholarship applications



VIDEOS AVAILABLE: STEPS TO CREATING AN ACCOUNT AND ORDERING A TRANSCRIPT

http://wgsscounselling.weebly.com/transcripts.html





Type Student Transcript Service into Google

https://www2.GOV.BC.CA/gov/content/education-training/k-12/support/transcripts-andcertificates



Home > Education and training > Kindergarten to Grade 12 > Support >

Order Transcripts & Certificates

① June 2020 final marks and graduation status updates are now available.

The <u>StudentTranscripts Service (STS)</u> allows you to view and order transcripts or certificates from B.C. or Yukon secondary schools. See <u>Help Videos</u> on using the STS.

Order Transcripts or Certificates as a



Current student

- You are now enrolled in a secondary school, or
- Have completed a course within the last six months



Former student

 More than six months have passed since you completed a secondary school course



Returning user

 You are familiar with the StudentTranscripts Service (STS) and have used it before

Select Current Student







Register for a Basic BCeID

Surname

Given/First Name

First Middle Name (optional)

Other Middle Names (optional)

Email

Phone Number (optional)

REGISTER FOR A BCEID ACCOUNT

Record your BCeID and password in your phone





YOU WILL AUTOMATICALLY BE REDIRECTED TO THE STUDENT TRANSCRIPT PAGE



Register for StudentTranscripts



Welcome Christie Foster.

You need to register your student information with StudentTranscripts before you can access your StudentTranscripts Dashboard.

9-digit code on your report card

* Indicates a required field

Student Information you use(d) in your School of Record

PEN?

Please ensure that your student information you enter matches the information at your school of record.

O Don't have a

Persona	Education	Number	(PEN)	*

Last Name *

Date of Birth (dd/mm/yyyy)	/yyyy) *
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dd/mm/	VVVV
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Contact Information

Please ensure your contact information is correct and up to date in order to receive email about your StudentTranscript Services account.

Email *

Phone Number

Register for Student Transcript Service Account



An email confirmation will be sent to activate registration.

Activate your Education Account Inbox x



noreply.studenttranscripts@gov.bc.ca

Hello.

You recently created a StudentTranscripts registration with the Ministry of Education.

To complete the registration process we need to verify your identity. To do this we need to link your BCeID account to your StudentTranscripts account.

To finish this process you need to:

1. Activate StudentTranscripts Registration

2. Then login with your BCeID username and passwords to StudentTranscripts

If the above link doesn't work, please paste this link into your web browser's address field:

Click on link to verify your STS account

Sei

STS – Step 1: Order Transcripts

BRITISH COLUMBIA

Select Send/Order Your Transcript

StudentTranscripts 🚨 Logged in as Christy deBulnes Help 0 item(s) in cart Log Off Welcome to StudentTranscripts. Please select from the services below. Marks & Scholarships Your transcript has your graduation status Order Your Graduation Certificate View Your Post-Secondary Institution Choices Updated October 02, 2017 Update Your Contact Information

System Notice(s)

My Dashboard

Transcripts & Certificates

Account Information

View Your Order Activity

View Your Profile

Send/Order Your Transcript

- View Your Transcript Last Updated July 22, 2017
- View Your Provincial Examinations/Assessment Results Last
- View Your Scholarships No scholarships to report

STS - Order your Transcript





STS: Step 2 – Search for PSI

BRITISH C <u>OLUMBI</u> A					StudentTranscripts 🚨
			Logged	in as Tester Student 10	Help 0 item(s) in cart Log Off
< Back to My Dashboard					
Send Copy of Transo	cript to University. Co	llege or Other Post-Second	ary Institution		
cond copy of france					
Steps:					
1: Select Institutio	n	2: Choose Send Option		3: Confirm & Add	to Cart
Step 1: Select the university,	, college or other post-second	ary institution you want to send your tr	anscript to.		
Choose From List	Search by Name				
Institution Name:	Douglas College				Search
Available Institutions			Selected Institutio	ons	
ABERYSTWYTH UNIVERSITY		^			Select one or more
ABILENE CHRISTIAN UNIVERSI					
					institutions
ACADEMY OF ART COLLEGE (S	SAN FRANCISCO)				
ACADEMY OF ART UNIVERSITY	(-SAN FRANCISCO	move to list >			
ACADEMY OF CLASSICAL ORIE	ENTAL SCIENCES	< romava ta l	ict		
ACADEMY OF COSMETOLOGY	(DARTMOUTH)	< remove to r			
ACADEMY OF DESIGN (DAVISV	(ILLE CAMPUS)				
ACADEMY OF EXCELLENCE (V	ICTORIA)				
ACADEMY OF LEARNING					
ACADEMY OF LEARNING (LANC	GFORD)	\sim			
ACADEMY OF LEARNING (NAM					



STS: Search for BC Institutions

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Step 1: Select the university, college or other post-secondary institution you want to send your transcript to. Choose From List Search by Name	Select the institutions on the left and then move them to the column on the right.
Canadian Institutions International Institutions	
Province	
British Columbia	\$

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Available Institutions		Selected Institutions
JOY OF MOVEMENT STUDIO (SURREY)		U OF BRITISH COLUMBIA-UBC-ALL CAMPUSES
JUSTICE INSTITUTE OF BC (VANCOUVER)		UNIVERSITY OF THE FRASER VALLEY
KALAMALKA CAMPUS (VERNON)		UNIVERSITY OF VICTORIA
KELOWNA COLLEGE OF PROFESSIONAL COUNSELL		SIMON FRASER UNIVERSITY
KOOTENAY SCHOOL OF THE ARTS (NELSON)	move to list >	KWANTLEN POLYTECHNIC UNIVERSITY
LANGARA COLLEGE		
LANGLEY FLYING SCHOOL INC	< remove to list	
LASALLE COLLEGE VANCOUVER		
LESTER B PEARSON COLL (VICTORIA)		
LONDON COLLEGE OF MUSIC EXAMINATIONS		
LONDON SCHOOL OF HAIRDRESSING		
LOST BOYS STUDIOS SCHOOL OF VFX		
LOXX ACADEMY OF HAIR DESIGN INC.		



STS: Search for Canadian Institutions

Choose From List Search by Name			
Canadian Institutions International Institutions			
Province			4
Ontario		\$	
Available Institutions TORONTO COLLEGE OF DENTAL HYGIENE TORONTO INSTITUTION OF MEDICAL TECH TREBAS INSTITUTE - TORONTO TRENT UNIVERSITY (PETERBOROUGH) TYNDALE COLLEGE (TORONTO)		Selected Institutions U OF BRITISH COLUMBIA-UBC-ALL CAMPUSES UNIVERSITY OF THE FRASER VALLEY UNIVERSITY OF VICTORIA SIMON FRASER UNIVERSITY KWANTLEN POLYTECHNIC UNIVERSITY	Select OUAC for al Ontario Universitie
TYNDALE COLLEGE (TOKONTO) TYNDALE UNIV COLL & SEMINARY (WILLOWDALE UNIVERSITY OF GUELPH UNIVERSITY OF OTTAWA UNIVERSITY OF WINDSOR	<pre>remove to list ></pre>	Ontario University Application Centre	
WAL-MART CANADA CORP (MISSISSAUGA) WILFRID LAURIER UNIVERSITY (WATERLOO) WOODROFFE CAMPUS (NEPEAN)			

STS: Search for International Options

Step 1: Select the university, college or other post-secondary institution you want to send your transcript to.

Choose From List

Search by Name

Canadian Institutions International Institutions



option that Athletes should choose

STS: Step 3 – Send options

BRITISH COLUMBIA		StudentTranscripts 🚨
		Logged in as Tester Student 10 Help 0 item(s) in cart Log Off
< Back to My Dashboard Choose Send Options for University, College	e or Other Post-Secondary Institution	Selections
1: Select Institution	2: Choose Send Option	3: Confirm & Add to Cart
Step 2: Confirm the university, college, or other post-seconda ACADEMY OF LEARNING 102 - 5623 IMPERIAL STREET, BURNABY, BC, CA, V5J1G1 604-568-9686 O Send my printed transcript now. Help? Send Final Marks when they become available. Help?	ry institutions you have selected to send your transcrip	Option available for any institutions that are not able to pick up marks electronically
UNIVERSITY OF VICTORIA (UVIC) PO BOX 3025, VICTORIA, BC, CA, V8W3P2 O Send my printed transcript now. Help?		Option available for an institutions that receive electronic transfer of marks (BC
Send Interim and Final Marks when they become availat	ble. Help? Interim marks will be sent electronically in May and final marks will be sent electronically in July.	public institutions, OUAC, U of A

Leave as the default setting!!!



STS: Send Transcript – leave as default setting

	BRITISH StudentTranscripts
	Logged in as Kayla Chanteloup Help 0 item(s) in cart Log Off
Always leave in default setting for each institution	Closes Send Options for University, College or Other Post-Secondary Institution Selections Step: I Select Institution C Choose Send Option C Choose S
	UNIVERSITY OF BC-UBC-ALL CAMPUSES 2016-1874 EAST MALL, VANCOUVER, BC, CA, V6T121 Send my transcript electronically now. Help? Send my transcript now and allow this Post-Secondary Institution to request transcript updates until the date specified below. Help? Send updates until: 08/10/2022 Cancel Request Cancel Request

Step 4 – Confirm and add to cart

BRITISH C <u>olumbi</u> a				StudentTranscripts 📮
< Back to My Dashboard		Logged in a	s Tester Student :	10 Help 0 item(s) in cart Log Off
Exam session in progress				
onfirm University, College or Other I	Post-Secondary Institution Selectio	ns		
1: Select Institution	2: Choose Send Option		3: Confirm	& Add to Cart
p 3: Please confirm the order information below is	correct. Then click Add Order to Cart. Your trans	cripts will not be sent un	til your Shopping (Cart order is completed.
DOUGLAS COLLEGE PO BOX 2503, NEW WESTMINSTER, BC, CN, V3L5B2			Remove	
This institution will be sent an electronic copy of yo in the previous step, immediately after you confirm that will be sent. If there are problems with your co	ur transcript and will be able to request transcrip and checkout. Below is the course information t urse information, please contact your school.	ot updates, until the date hat will appear on the tr	specified	Preview of Tran <u>script</u>
UNG	OFFICIAL TRANSCRIPT OF GRADES			prior to sending
	Graduation Program 2004		-	



STS: View unofficial copy of transcript

BRITISH StudentTranscripts				
	Logged in as Christy deB	ulnes Help	0 item(s) in c	art Log Off
< Back to My Dashboard				
Download as PDF file.				
PSI selections are intended for students in Grad they have applied. Students in Grades 10 or 11 st	de 12 to send their interim and final marks t hould not select 'Send Interim and Final Mark	o the post-seco s' when availab	ondary institutio le.	ons to which
UNOFFI	ICIAL TRANSCRIPT OF GRADES			
	Graduation Program 2004			
	Personal Education Number	Birthdate	Issue Date	
	121115349	5-AUG-1999	22-JUL-2017	
BRITISH	School Name			
COLUMBIA	WALNUT GROVE SECONDARY			
	Street Address or P.O. Box	No.		
	8919 WALNUT GROVE DRIVE			

Choosing UBC (for example) will allow you to see your transcript. Your transcript shows your COMPLETED courses.

NOTE: It will say that you are NOT in a position to graduate because you have not completed English, Capstone, etc.



Ability to view your Ministry transcript IF you select an institution like UBC which has the Now and Allow option.

> Transcript is ONLY successfully completed courses.

COLUMBIA		WA		GROVE SE		v					
				Addresse		Berr	No				
		St	reet	Address	or P.U	. Box	NO.				
		89	8919 WALNUT GROVE DRIVE								
		Ci	City Posta					ostal	Code		
CHANTELOUP, KAYLA NICOLE		LA	LANGLEY, BC V1M 2N7						2N7		
COURSES / ASSESSMENTS	COURSE / ASMNT CODE	REQ	EQU	SESSION DATE	GR 12 SCHOOL 96	GR 12 EXAM 96	INTERIM 96	INTERIM LETTER GRADE	RNAL %/ ASM/(T SCORE	FINAL LETTER GRADE	CREDITS
COMPOSITION 10	CMPS 10	1		2020/06					89	A	2
FOOD STUDIES 10	F00D 10			2019/06					93	A	4
FOUNDATIONS OF MATH AND PRE-CALCULUS 10	FMP 10	6		2020/06					76	В	4
FRANCAIS LANGUE SECONDE-IMMERSION 10	FRAL 10			2020/06					87	A	4
LITERARY STUDIES 10	LTST 10	1		2020/06					89	A	2
PHYSICAL AND HEALTH EDUCATION 10	PHED 10	10		2020/06					93	A	4
SCIENCE 10	SC 10	8		2020/06					88	A	4
SCIENCES HUMAINES ET SOCIALES 10	SCH 10	4		2020/06					100	A	4
CHEMISTRY 11	CH 11	9		2020/08					94	A	4
EXPLORATIONS SC. HUMAINES ET SOC. 11	EPSSF 11	5		2021/04					84	в	4
FITNESS AND CONDITIONING 11	FTCD 11			2021/02					90	A	4
FOOD STUDIES 11	F00D 11	11		2020/06					96	A	4
FOUNDATIONS OF MATHEMATICS 11	FOM 11	7		2020/11					93	A	4
ICBC DRIVER EDUCATION COURSE 11	UDEC 11			2021/05						тs	2
INTRODUCTORY SPANISH 11	BSP 11			2021/06					98	A	4
LANGUE ET CULTURE DE LA FRANCOPHONIE 11	LCFF 11			2021/04					85	в	4
LITERARY STUDIES 11	LTST 11	2		2020/11					96	A	4
ANATOMY AND PHYSIOLOGY 12	ATPH 12			2021/02					86	A	4
AP ENGLISH LANGUAGE & COMPOSITION 12	APEN 12			2020/11					96	A	4
BA INTERPERSONAL SKILLS 12C	YIPS 12C			2022/06							4
CHEMISTRY 12	CH 12			2022/01							4
ENGLISH FIRST PEOPLES 12	ENFP 12			2022/06							4
FOUNDATIONS OF MATHEMATICS 12	FOM 12			2022/06							4
FRANCAIS LANGUE SECONDE-IMMERSION 12	FRAL 12			2022/01							4
WORK EXPERIENCE 12A	WEX 12A			2022/06							4
WORK EXPERIENCE 128	WEX 12B	-	-	2022/06							4



STEP 5 – Review Order Details

BRITISH COLUMBIA	StudentTranscripts
	Logged in as Tester Student 10 Help 0 item(s) in cart Log Off
< Back to My Dashboard	
Confirmation #: 63054	
Date: 2017-03-17	
Status: Order fulfillment is complete.	
Order Details	
PSI Selections	
You have selected to have transcripts forwarded to the following PSIs	
Name	Item Status
VANCOUVER ISLAND UNIVERSITY	FILLED
ACADEMY OF LEARNING	FILLED
UNIVERSITY OF VICTORIA (UVIC)	FILLED

Some institutions (capable of receiving transcripts NOW and ALLOW) will have a link on the Item Status to provide more information about when your transcript was sent and when it was received

Note: Grade 12 students can order up to 25 transcripts BEFORE graduation

When are PSIs getting marks from STS?

Date		Ministry Term	Institutions
Any time during your Grade 12 year	 Institutions are able to pick-up marks once you have applied to a PSI, given the PSI your PEN number, and also given permission through your STS account Most institutions will not be picking up your marks until after Dec. 9 	"Now & Allow"	 Capilano, Douglas, Emily Carr, KPU, SFU, TRU, UBC, UFV, UNBC, UVic, VCC, VIU OUAC (all Ontario Universities)
May 1st	 Certain institutions will pick up marks after May 1st IF student has gave them permission through STS account 	"Interim"	• BCIT, U of Alberta, U of Calgary
End of July	 All institutions will either be given final transcript electronically or by mail at the end of July IF student has gave them permission through your STS account 	"Final"	 Confirmation of graduation and final transcript available to any institution identified through STS TWU, US institutions, Korean Universities, etc.



How do institutions get marks?

Self-Report **** Transcript

Student Transcript Service

Institution	
UBC	Self-report when apply
SFU	Self-report Jan. 3 – March 31
UFV	No self-report option; program may require transcript
U of Alberta	Self-report when apply + S1 Final
Waterloo	Submit transcript with application
McMaster	Upload through portal when apply
TWU	No self-report option; want transcript when you apply

Institution	
UBC	Select "Now and Allow"
SFU	Select "Now and Allow"
UFV	Select "Now and Allow"
U of Alberta	Select "Interim & Final"
Waterloo	Select OUAC – "Now & Allow"
McMaster	Select OUAC – "Now & Allow"
TWU	Selection "Final"



Call WGSS at: 604-882-0220

HOME RESOURCES COURSE PLANNING POST-SECONDARY SCHOLARSHIPS CAREERS & VOLUNTEERING

Application Services

In addition to the information provided in the links above, the following sites provide useful details about applying to post-secondary:

- EducationPlannerBC
- Ontario Application Services
- BC Apprenticeships
- Common Application (US common application)

Student Transcript Service - link to PowerPoint to do Post-Secondary Transcript Release

Self-Report & Transcript Submissions

SCRIBD Millions of books, audiobooks, magazines, documents, sheet music, and more for free.

Self-Report /Transcript Information

Prepared by WGSS Counselling & Careers May 26, 2022

All students need to complete the Student Transcript Service (STS) before April 22 nd in order to have their **interim** transcript automatically sent to their selected institutions and organizations. In July, **final** transcripts will be issued according to the selections chosen before April 22nd (including institutions outside of Canada, the NCAA Clearinghouse, and private institutions).

Link to Student Transcript Service

Institution	Deadlines	Transcript Instructions / Marks to use	STS: Select Default
BCIT	No Self-Report Option Provide electronic transcript when you apply; provide up-dated		Select Interim & Final
	Nothing should be mailed	transcript as requested by the department	
Capilano	No Self-Report Option	Applicants upload transcript through EPBC + release marks	Select Interim & Final
	Priority Admission Deadline: March 1	through STS	
Douglas	Deadlines: Various	Some competitive entry programs will request a transcript	Select Now & Allow
	Check the Program Deadline	after you have applied; all other programs use STS	

http://wgsscounselling.weebly.com/application--self-report.html

SELF-REPORT CHART



DOYOU HAVE MORE QUESTIONS?

PLEASE CONTACT YOUR COUNSELLOR THROUGH TEAMS



Grade 12 Counsellors

A-G Ms. Darleen Kifiak

H-L Ms. Rachelle Twemlow + Mr. Ivan Adrian

M-P Ms. Donelda Seymour

Q-Z Ms. Sue Docherty

