



September 9, 2019

Welcome to WAVE at WGSS.

My name is Mr. Hendricks and I will be your WAVE teacher. The fastest and easiest way to contact me is by email chendricks@sd35.bc.ca or to drop by room 110 or the career center. I wanted to take this opportunity to welcome you to WAVE and to ensure that you're intending to complete this course this year. If so, we will have some sessions where we meet together in a small group prior to your work placement. Below is an overview of the course:

What's Work And Volunteer Experience (WAVE)?

- A 4-credit grade 12 elective
- An educational program focusing on a career exploration and development
- Students begin with school-based training (20-30 hours that includes workplace health and safety, job search/prep skills, etc) then complete a 70-90 hour of WAVE placement
- Students matched with a company/organization in an area of interest where they can attend a workplace, job shadow and assist their supervisor in completing tasks
- Can be completed twice (WAVE 12A and 12B) at the same or different employers for a total of 8 grade 12 credits Work And Volunteer Experience

Generally, students come to WAVE with an idea of a career they are interested in pursuing. Often, students have a placement in mind. However, if you need assistance finding a placement our career advisor or myself can help you with that.

I would like to get our course up and running in the next week or so, please take a moment and complete the two-page form below and return it to me by email or dropping it off in room 110 by Friday September 13, 2019 if you are intending to pursue the WAVE 12A course (which can lead into a 12B course). If you have decided that you do not want to pursue this course, please let me know as well.

I look forward to meeting with you in the next week or so,

Sincerely

Mr. Hendricks (chendricks@sd35.bc.ca)

(WAVE) Registration Form

Work and Volunteer Experience (WAVE) is a four-credit grade 12 elective course focusing on career exploration and development. Students complete school-based training then attend a 80-90-hour WAVE placement. The student will be matched with an employer where they can job shadow and assist their supervisor as required.

Student first name		Student last name	
Student number		Student email	
Graduation year		Student birthday	
Why do you want to take WAVE?			
Select your areas of interest below			
<input type="checkbox"/> Business and Applied Business <input type="checkbox"/> Fine Arts, Design & Media <input type="checkbox"/> Fitness and Recreation <input type="checkbox"/> Health & Human Services <input type="checkbox"/> Liberal Arts & Humanities <input type="checkbox"/> Science & Applied Science <input type="checkbox"/> Tourism, Hospitality & Foods <input type="checkbox"/> Trades & Technology <input type="checkbox"/> Other:			
What courses have you taken/plan to take that are related to the highest ranked interests above?			
Which careers interest you?			
Which employers interest you?			
Do you know of an employer that would accept you as a WAVE student?	<input type="checkbox"/> Yes <input type="checkbox"/> No Employer name:		
Parent Consent: I, _____, parent/guardian of _____ _____ give my consent for my child to participate in a WAVE placement.			
Student Consent: I consent to the release of pertinent information about me as part of the process to arrange an educationally sound and safe WAVE placement. I also understand that I am responsible for providing any relevant information about me to my WAVE teacher. Relevant information includes anything that may impact on my safety and security or that of others on the job site. I understand that this information will remain confidential and may be shared only with the employer. In order to participate safely in a placement, the employer needs to know:			
1. If the student has any physical and/or mental health concerns. <input type="checkbox"/> No <input type="checkbox"/> Yes			
2. If the student has any personal issues that may affect the placement. <input type="checkbox"/> No <input type="checkbox"/> Yes			
3. If the student has been charged or convicted of a criminal offense. <input type="checkbox"/> No <input type="checkbox"/> Yes			
<i>Note: Answering 'yes' to any of the above does NOT immediately rule you out for a placement. If you prefer to discuss this in person or over the phone, please contact your WAVE teacher.</i>			
Student name		Signature	Date
Parent name		Signature	Date
Teacher name		Signature	Date

Availability and Location

Indicate when you are available to complete your WAVE. This is a rough availability and can change. Minimum shift length is 1 hour. If you're not sure for the future, leave it blank and complete it closer to that time. If you are not available for a day or period, you may place an X in it.

When are you available to complete WAVE hours? The larger the window you provide, the better chance you will have of getting the placement of your choosing.							
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<i>Example</i>	4pm-6pm	X	4pm-9pm	X	4-10pm	9am-6pm	9am-6pm
Sept-Dec							
Winter break							
Jan-Spring break							
Spring break							
Spring break-June							
Summer							
Provide any restrictions you have. (ie times are based on a Langley placement, max 30 hours/week, max 6-hour shift, only available for the first week of spring break etc)_							
Where consider completing your WAVE? It may help to visit the Langley neighborhood map and the bus route map . Greater availability and willingness to travel will increase the chance you will get a WAVE placement. Indicate your preference using Y = Yes, N = No, M = Maybe							
	Y, N or M	Comment:					
Aldergrove							
Fort Langley							
Gloucester							
Walnut Grove							
Willoughby, City of Langley, Brookswood and Murrayville							
Surrey							
Maple Ridge							
Abbotsford							
Other							
Do you have a valid BC driver's license?		<input type="checkbox"/> I have an L <input type="checkbox"/> I have an N <input type="checkbox"/> I don't					
How do you plan to get to WAVE? (select all that apply)		<input type="checkbox"/> By car - <input type="checkbox"/> transit - <input type="checkbox"/> bike - <input type="checkbox"/> walk Other (please specify):					

Commented [JD1]: phone: change to 'abide by employer expectations'. some employers want cell phones on so they can contact workers during the day.

Commented [GM2R1]: Contact information should be included on the resume/cover letter the student submits

Commented [GM3R1]:

Commented [GM4R1]: It will also be included on the WP5

Commented [GM5]: Fixed

Commented [JD6]: Gloucester - spelling

Commented [JD7]: Not a big fan of starting the sentence "well then"

Commented [GM8R7]: ?

Commented [GM9R7]: Fixed

Commented [GM10]:

Commented [JD11]: Work experience could (and often is these days) paid from the get go. Question 8 assumes that the position is unpaid.

Commented [GM12R11]: fixed

Commented [GM13]: Why? I don't think students should be driving during WAVE --- a big can of worms --- perhaps helpful for determining where the student can do their placement? (ie off bus routes)

Commented [JD14]: Can we suggest their level of driving? N or L? always a big deal for the teacher and employer to know

Commented [GM15R14]: Will add

Commented [JD16]: Pro tips: all caps to be consistent

Commented [GM17R16]: Where?

Commented [JD18]: Employer expectations: I think we could add a couple more common topics that should be covered then still leave some blanks. I'd suggest: appropriate clothing, tools or equipment needed, cell phone usage. I'd never put breaks down as the first item to discuss

Commented [GM19R18]: fixed

Commented [JD20]: Can we overtly ask the students to post their pix into myBlueprint

Commented [GM21R20]: it will be recommended ...

Commented [JD22]: If we could make this out of 5 ...

Commented [GM23R22]: It's a guideline!